



2020-2021 Textbook and Electronic Book Ordering Instructions

For your 2020/2021 Academic Year textbooks and electronic books, please follow the following instructions. *Please note – Electronic textbooks (e-books) are highly recommended and are fully supported by all Ashbury faculty.*

Visit the Ashbury website and under the **Student** portal section, select the **Textbook Ordering** link. This link will bring you to the Canadian School Book Exchange (CSBE) ordering website.

Once on the CSBE site, please click **Place Order**, and then on the **2020/21 Academic Year Bookstore** link. If you are a new family to Ashbury, select **Create Account** (the option on the right). If you already have an account with CSBE, you can simply log in at this stage and choose your textbooks and e-books, delivery and payment.

To begin, select the student's grade. A list of course codes (*You may need to contact Student Services if you do not have your student course codes*) will appear along the navigation menu on the left-hand side of the webpage. Please select each of the textbooks and/or e-books within each of the selected course codes that your student has signed up for.

Please contact Advisor below for details on student course codes.

- **Grade 9** – Academic Advisor **Mrs. Kathleen Munro Collins**
- **Grade 10** – Director of Student Services **Ms. Anjelien Slater**
- **Grade 11 and Grade 12 (includes IB Certificate)** – **Ms. Anjelien Slater**
- **Grade 11 and Grade 12 (Full IB Diploma)** – IB Programme Coordinator **Ms. Shannon Howlett**

Complete orders for new books and e-books will be shipped as soon as they are available and in stock. Orders requesting **used books** may ship after August 1st to ensure the largest number of used books are available for your order.

Please remember: Used book availability is on a first-come first-served basis.

If you have any questions or concerns, please contact:

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